



## **INSTRUCTIONS**

**Please read in detail before beginning any divorce paperwork sent to you by the Ferrell Law Firm, PLLC.**

### **SHORT FORM OF STATISTICAL INFORMATION**

Please fill in each and every blank on the Short Form of Statistical Information - every field is crucial to properly draft your divorce papers. If the information requested is not applicable, please write "N/A". Every blank on this form is required. Not filling in even *one* blank will cause your divorce to be delayed! Help move your case as fast as possible - complete everything. If you have questions, call Katie at 901-754-1340.

### **MARITAL BALANCE SHEET**

The Marital Balance Sheet will determine the division of property, assets, and debts. Please **clearly** indicate:

- The bank name, account type (checking/savings/credit card), and last four (4) digits of any account mentioned.
- The full address of any real estate property.
- The make, model, and year of any car.
- On any property or account, note if any party needs to be removed from the title or if the loan needs to be refinanced in a specific party's name.
- The party that will be responsible for the asset or debt after the divorce.

### **DIVORCE CHECKLIST**

This document is not required, but is for your use in framing your thoughts and questions prior to your meeting with an attorney at the Ferrell Law Firm. It is also useful if brought blank to your meeting and used for notes as you discuss your divorce with the attorney.

### **PERMANENT PARENTING PLAN**

The Permanent Parenting Plan will determine child custody, visitation, decision-making, and child support. This document is **extremely** important - **EVERY** field must be filled in or check-marked. Indicate "N/A" for any field that is not applicable to your situation.

**\*\*Please refer to the more detailed INSTRUCTIONS - PARENTING PLAN sheet included with this packet.\*\***

### **CHILD SUPPORT DATA CHECKLIST**

This document provides a list of the information we will need to calculate the child support amount in your divorce matter. Not all of the requested information will be applicable to you, but please be as detailed as possible in the applicable information. It is best to provide documentation if at all possible.

When providing the amount paid by either party for the health insurance of the children, please make sure that the amount is specific to what is paid **ONLY** for the children's insurance. This amount can be obtained from the covering party's Human Resources department, or by dividing the health insurance total paid (i.e. if it is a family plan and there are 2 children, divide the total amount by four to get an individual cost and then multiply that times 2 for two children to get the amount paid for the children alone).

Please gather and present all information at one time, and make sure it is clearly labeled for input into your divorce documents and the Income Shares Worksheet.